

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

August 31, 1999

FROM: MIKE DECKER, Director
Department of Aging and Adult Services

**SUBJECT: CONTRACT WITH THE CITY OF VICTORVILLE FOR COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR NUTRITION SERVICES**

RECOMMENDATION: Approve contract with the City of Victorville for Community Development Block Grant (CDBG) funds of \$18,000 for nutrition services from July 1, 1999, to June 30, 2000.

BACKGROUND INFORMATION: The City of Victorville contracts directly with the United States Department of Housing and Urban Development for CDBG funds. The Department of Aging and Adult Services (DAAS) applied for these funds from the City of Victorville on behalf of Hi-Desert Meals on Wheels, Inc. and was awarded \$18,000 to provide congregate and home delivered meal services to people 60 years and older.

The County has an existing contract (contract number 98-969 A-1) with the Hi-Desert Meals on Wheels program for nutrition services that has included these funds. The total contract amount is \$535,732, which includes the \$18,000 in funding referred to on this revenue contract. The contract period is from July 1, 1999, to June 30, 2000, and the number of clients to be served is 1,150.

The contract is submitted late for approval because DAAS did not receive the contract from the City of Victorville for processing until June 20, 1999. From the time a contract is received, it typically takes from four to six weeks before the item is on the Board Agenda. The processing time depends on the number of pre-approvals, such as County Counsel or Human Resources.

REVIEW BY OTHERS: This contract has been reviewed and approved by the Senior Affairs Commission, Contract Compliance, Deputy County Counsel Fiona Luke, and Deputy County Counsel Paula B. Tobler.

FINANCIAL IMPACT: Appropriations and revenues of \$18,000 for this revenue contract have been included in the FY 1999/00 Final Budget. There are no local costs associated with this contract. This revenue contract is comprised entirely of CDBG Federal funds.

SUPERVISORIAL DISTRICT (S): First.

PRESENTER: Mike Decker, Director, Department of Aging and Adult Services

Record of Action of the Board of Supervisors